

**Board of Directors Board Meeting
North Metro Flex Academy**

2350 Helen Street
North St. Paul, MN 55109
August 14th, 2024
Board Meeting 4:00 pm



North Metro Flex Academy

Agenda

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 4:01.

- Board Members Present: Dave Isaacson, Mike Leary, Kyle Johnson, Joe Palkowitsch, Barbara Smith
- Board Members Absent:
- Ex-Officio: Debbie Kranz
- Public Present:
- NEO Representative:
- Finance Representative:

Approval of the Agenda

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item?

Isaacson: nay

Leary: nay

Johnson: nay

Palkowitsch :nay

Smith: nay

Public Comment

Finance

- Review of Financial Budget

Consent Agenda

- Acceptance of July Board Meeting Minutes
- Acceptance of Board Retreat Minutes
- Acceptance of July Finance Report

A motion was made to approve the consent agenda by Kyle Johnson.

Second: Isaacson

Isaacson: aye

Leary: aye

Johnson: aye

Palkowitsch : aye

Smith: aye

Motion passed.

Board Training Update

- Board Training Priorities based upon Appendix C from the Board Development Plan
- https://docs.google.com/spreadsheets/d/1CgTmoclYeeb5M0WeuK1bNXhfwntoJ8M8QaAH8Xo5Npg/edit?usp=share_link
- NEO Module Training Update
- [New Laws for 2024](#)

Policy Committee Update

- [Timeline for policies to update](#)
- Approve revised Board Member Training and Board Committees policies

A motion was made to approve the Board Member Training and Board Committee policies by Mike Leary.

Second: Joe Palkowitsch

Isaacson: aye

Leary: aye

Johnson: aye

Palkowitsch : aye

Smith: aye

Motion passed

NEO Points of Business

- Mike Leary met with Wendy to discuss the current building lease. Wendy requested additional data and information related to the performance framework changes. The performance framework could be presented to the board between November and April, with a potential submission in June 2025. From now until October, we should plan to

meet with NEO to further discuss and address these changes. Additionally, we should aim to gather formal feedback from Wendy by reviewing the relevant data. Regarding the lease, it's possible to secure a loan even if the school is not renewed, as most landlords consult with the authorizer to determine whether a loan should be issued in such cases.

School Principal Report

- MACS Update
- We will conduct Ready Set Go Conferences exclusively for K-1 during the first week of school.
- The curriculum has been ordered, workshop week is well-organized, and the new tech team will arrive on Monday. Kristen is overseeing the professional development for our new reading curriculum, along with BARR training.
- In the leadership team meeting, we discussed the handling of the Read Act, the Master Schedule, and staffing needs. We've hired an ELA teacher and are in the process of hiring a science teacher.
- Enrollment is looking strong, with nearly 50 new students this year.
- We are considering splitting the 3rd grade into two classes, and progress is being made with 6th grade planning.

Performance Framework

- ❖ Performance Framework Action Plan

Board Calendar Items

Old Business

- **Review Action Item List from Board Retreat**
- **Formal Invitation to Legislators**
Barb reached out to legislators. Do we want to broaden our enrollment area? Visual map of the districts.
- **Mechanism for Staff Participation**
Chelsea and Debbie went through the Staff Calendar to list events for staff to volunteer.
- **Enrollment Discussion (Waitlisting of 3rd)**
It was recommended to keep the grades open in case we can reach an enrollment of 205 students. If we add another teacher, we would need to reach 205 students to meet the budget. Mike suggested taking a risk with a higher budget to maintain our school's mission and vision of having smaller class sizes.

**A motion was made to add one teacher to the general education budget by Mike Leary.
Second: Joe Palkowitsch**

Isaacson: aye
Leary: aye
Johnson:aye
Palkowitsch :aye
Smith: aye

Motion passed.

- Performance Framework Update

New Business

Adjourn

The meeting was adjourned at 5:34.

Next Board Meeting: September 18th, 2024