

**Board of Directors Meeting
North Metro Flex Academy**

2350 Helen Street
North St. Paul, MN 55109
August 19th, 2026
Board Meeting 4:00pm



North Metro Flex Academy

Agenda

Our Mission

We are a high-performing and innovative close-knit school that produces students capable of exemplary levels of critical thinking and achievement. In our school, we use exceptional curriculum, tools, and teaching to maximize student success in life.

Our Vision

We prepare a diverse community of elementary and middle school students to be successful in high school, post-secondary and in their chosen vocation through a flexible learning experience that develops analytical, compassionate, disciplined and self-directed learners

Call to Order and Roll Call

The meeting was called to order at 4:01pm

- Board Members: Mike, Dave, and Joe and Barb
- Board Members Absent: Kyle
- Ex-Officio: Debbie
- Public Present: NEO Representative:
- Finance Representative:
Ms McKee public

Approval of the Agenda: Dave motioned to approve, Joe seconded

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item? No

Public Comment:

Finance

- Audit Update: beginning on September 2nd
- July report indicates cash flow is good, and a minimal projected deficit appears to not be applicable if our numbers hold up to Oct 1st. Some line items proved to be in deficit, however some revenue minimized those.
- Fund balance projected to be 18-19% depending
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Consent Agenda

- July Finance Report
- July Meeting Minutes
- Annual Board Retreat Minutes

Motion to accept the consent agenda and the subsequent minutes and report: Joe made a motion to accept, Barb seconded. Approved.

Board Training Update

Mike was looking at training modules for finance, and he believes that the board needs to pinpoint specific and targeted areas for development of our knowledge.

- Board Training Priorities based upon Appendix C from the Board Development Plan
- [Board Training](#)
- NEO Module Training Update
- [New Laws for 2025](#)
- Review of modules

Policy Committee Update :

No update as the policy committee has not met recently, however the calendar will be looked at prior to the September board meeting.

- [Timeline for policies to update](#)
- Approve revised policies:

Executive/Personnel Committee Update:

No updates

NEO Points of Business

- Review Web site Checklist for completeness [North Metro Flex Website Checklist - Google Sheets](#)

No updates or information provided by NEO.

School Principal Report

- MACS Update

The summer has been consistently positive with a lot of school tours and interested parents calling for enrollment questions. Staffing is established and completed, and we are ready for the start of the school year. We also have a contracted social worker that will be on site 4 times a week. Curriculum is ordered and in place, and everything is ready for teacher week. There is going to an additional special education contractor that will help with two teachers that are in special education teacher programs.

Performance Framework

- ❖ Performance Framework Action Plan

Board Calendar Items

- Approve any vendor contracts
- Back To School Night Planning

Old Business

- HVAC Discussion - Is it considered a “structural component”, under our lease?

New Business

- Closing Middle School Enrollment

The board indicated that we should possibly consider not wait-listing at any grades due to the fact that we do not know if all of our students will come back at the outset of the year. Board members discussed a means to amend our Lottery Policy to help reflect a need for waitlisting students when grade level numbers get high. Dave indicated the need for maintain the present grade enrollment numbers at 25,19, and 29 for MS.

Barb made a motion to target 25 students for all grades (although presently keeping MS numbers as is), except for kindergarten which would be 20, and subsequent students would be waitlisted. Joe seconded the motion. Motion passed.

8th grade is presently at 29 students, 5th is at 26, 6th is at 25, and Kindergarten is at 19. There are still some tours and interested enrollments that may come through however.

Adjourn : Meeting adjourned at 5:04pm

Next Board Meeting: September 16th , 2026