



North Metro Flex Academy

**Board of Trustees Meeting
North Metro Flex Academy**
2350 Helen Street
North St. Paul, MN 55109

April 20, 2022
Board Meeting 5:00 PM

Agenda

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school, college and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

This Board meeting is being held pursuant to MN Statutes 13D.02.

Call to Order and Roll Call

The meeting was called to order at

- Board Members Present:
- Board Members Absent:
- Public Present:
- NEO Representative:
- Finance Representative:

Approval of the Agenda

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item.

Public Comment

Finance

- Financial Report – Kyle Knudson
- 2022-2023 Budget Preparation – First glance
- How to Read Financial Reports – Kyle Knudson

Consent Agenda

- Acceptance of March 2022 Finance Report
 - Roll Call Vote
 - Albrecht:
 - Leary:
 - Isaacson:
 - Palkowitsch:
 - Johnson:
- Acceptance of March 16, 2022, Board Minutes
- Acceptance of March 19, 2022, Emergency Board Minutes
- Acceptance of March 28, 2022, Special Board Minutes

- Acceptance of April 15, 2022, Special Board Minutes

Board Training Update

- Financial Reporting

NEO Points of Business

School Report

Board Calendar Items

- Finalize Board Member election process
- Finalize Commercial Insurance and COMPTRON (if needed)
- Start preliminary budget planning
- Start reviewing vendor contracts for renewal

Old Business

- Finalize Board Election
- Update on Job Fair
- Update on Summer School Plan

New Business

- Continue Contract Discussion – See separate document
 - Contract can be 2 years if 30-day termination clause is included
 - All consultant contracts should contain a provision that they must abide by the MGDPA
- Kraus-Anderson Insurance
 - COMPTRON
 - Virtual HR Administration
- Approval of Paula Metling, Sped Teacher, \$3,000 for approximately 10 hours week for the rest of this school year
- Approval of Navigate Contract - Nursing
- Approval of CSTMN Contract – Transportation
- Approval of Restrictive Procedures Plan
- Approval of Employee Handbook
- Triple Shot CAM True-Up

Adjourn

Next Board Meeting: May 18, 2022