**Board of Trustees Meeting**

**North Metro Flex Academy**



2350 Helen Street

North St. Paul, MN 55109

August 17, 2022

Board Meeting 5:00 PM

Zoom Link:

<https://us02web.zoom.us/j/89722888531?pwd=aGJxcU92NFBCMFBGUlhnK1A2WVhLQT09>

Meeting ID: 897 2288 8531

Passcode: 8F2zAb

**Agenda**

***Our mission*** *is to prepare a diverse community of elementary and middle school students to be successful in high school and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.*

**This Board meeting is being held pursuant to** [**MN Statutes 13D.02.**](https://mncharterschools.us9.list-manage.com/track/click?u=614e989947037a4e88a5fe24c&id=1e23dc3914&e=3014ed019f)

**Due to the COVID-19 Pandemic, remote meetings will be conducted by the NMFA Board of Directors using Zoom. A Zoom Link will be provided 5 days prior to the meeting date for the public and will appear on this document on the school website.**

**Call to Order and Roll Call**

The meeting was called to order at

* Board Members Present:
* Board Members Absent:
* Public Present:
* NEO Representative:
* Finance Representative:

**Approval of the Agenda**

**Conflict of Interest Declaration**

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item?

**Public Comment**

**Finance**

**Consent Agenda**

* Acceptance of July Meeting Minutes

**Board Training Update**

* Board Training Priorities based upon Appendix C from the Board Development Plan

**Policy Committee Update**

* [**https://docs.google.com/document/d/1DQgh3ltQ9Ty3YD85Vd-8g2oEQAQArpV30tKZ8vO4AhQ/edit**](https://docs.google.com/document/d/1DQgh3ltQ9Ty3YD85Vd-8g2oEQAQArpV30tKZ8vO4AhQ/edit)

**NEO Points of Business**

**School Principal Report**

**Board Calendar Items**

* Annual Financial Designations
* Designation of Depositories
  + Bank(s)
    - Old National Bank
  + Investments
    - NONE
  + Other? (Paypal or Square for E-Processing)
    - ????
* Authorizing Bank Signers
  + Board Chair
  + Treasurer
* MDE Designations
  + Special Education Director - NAME
  + Title Rep and Identified Official with Authority – NAME(S)
* Delegation of Authority to Make Electronic Funds Transfers
  + TAG and KYLE KNUDSON
* Board Development Plan – Self Evaluation
* Board Meeting Schedule for upcoming year

o Day of the Month, Start Time, Location, Committee Meeting Schedules as well

**Old Business**

* Approval of:
  + Internal Control Policy
  + Uniform Policy
* Cindy Lavarato Contract Agreement
* Approval of Staff Handbook policy
* Online Payment System
* Google Ads

**New Business**

* Approve Bylaw changes and adjustments
* Annual Audit Update
* Acceptance/Adoption of Retention Schedule as defined by the State of MN - <http://education.state.mn.us/MDE/SchSup/ComplAssist/QA/DueProcRight/055464>
* Approval of contract for Educational Consultant-Keith Bristadeau
* Ramsey County Foster Care MOU Agreement

**Adjourn**

**Next Board Meeting: September 21, 2022**