

**Board of Directors Meeting
North Metro Flex Academy**

2350 Helen Street
North St. Paul, MN 55109

February 15th, 2023
Board Meeting 4:00 PM



North Metro Flex Academy

Minutes

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 4:04pm.

- Board Members Present: Dave Isaacson, Kyle Johnson, Mike Leary, Joe Palkowitsch
- Board Members Absent:
- Public Present: Debbie Kranz
- NEO Representative: Jeanne Neuman
- Finance Representative:

Approval of the Agenda

A motion was made by Dave Isaacson to approve the agenda.

Second: Mike Leary

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item?

Johnson: no

Leary: no

Isaacson: no

Palkowitsch: no

Public Comment

None

Finance

The finance meeting cash on hand went down over \$67,000 over the last two months. A budget meeting will be held to get a higher percentage in the general fund next week. Any or remaining ESSER funds will be looked at, as we need to use these by the end of the 2023-2024 school year.

Consent Agenda

- Acceptance of January 18th, 2022 Board Meeting Minutes
- Acceptance of Annual Meeting Minutes
- Acceptance of January 26th Emergency Board Meeting Minutes
- Acceptance of February 2023 Finance Report

A motion was made to approve the Consent Agenda by Mike Leary.

Second: Isaacson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

Board Training Update

- Board Training Priorities based upon Appendix C from the Board Development Plan.
- https://docs.google.com/spreadsheets/d/1CgTmoclYeeb5M0WeuK1bNXhfwntoJ8M8QaAH8Xo5Npg/edit?usp=share_link
- ❖ NEO will be visiting our site on February 23rd. We need to have our training certificates in a folder as evidence in case the state comes to visit.

Policy Committee Update

- <https://docs.google.com/document/d/1DQgh3ltQ9Ty3YD85Vd-8g2oEQAQArpV30tKZ8vO4AhQ/edit>
- Policy Committee Update

NEO Points of Business

- NEO will be visiting to make sure the school is in compliance with MDE.

School Principal Report

- NEO had their visit to our school on January 26th, 2023 and were able to observe SONDAY reading groups and MS math.
- NWEA testing was completed in February. ACCESS testing will be starting this month.
- Before Spring Break, we are celebrating "I love to read" month and Black History Month.
- A licensed social worker is going to be hired. She was on site today and will work with our GEN ED and Sped students.
- Debbie Kranz met with Wendy from NEO so that we could look into adding Pre-K to our school. We would need to amend our charter and would also need to apply to MDE.

Performance Framework (Push up changes to April)

Board Calendar Items

- Renew Gambling Permit
- ❖ We need to update or get this approved. Joe will head over to City Hall to look over this.

Old Business

- Approve School Calendar for 2023-2024 School Year

It was discussed to add a date for professional development on April 19th.

A motion was made by Mike Leary to approve the Family Calendar, but add April 19th as a professional development day for staff.

Second: Dave Isaacson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

New Business

- Tech Contract Discussion
- ❖ It was discussed that our current tech contract is for 2 years but the school is uncertain about the wording in the current contract that says that our tech rep will be at school 2 days a week. This will be a continued discussion.
- Vote on EdFinMN Contract Extension

A motion was made by Kyle Johnson to approve the extended contract with EdFinMN.

Second: Joe Palkowitsch

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

- 2023-2024 Enrollment and Staffing.
- ❖ Enrollment is looking strong for next year. Informally, Debbie will determine if people will return for the next year.
- ❖ Acceptance of new hire - paraprofessional (Mary)

A motion was made by Joe Palkowitsch to accept the hire of paraprofessional Mary.

Second: Kyle Johnson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

- Acceptance of new hire -social worker (Sequoia)
- ❖ Debbie Kranz reached out to Shelly Graf to hire a social worker. The contract is \$33,000. The social worker will be able to work with Sped students .75 and with Gen Ed is .25.
- ❖ She will have a private office where she could make phone calls and have a space to work.

A motion was made by Kyle Johnson to approve the hire of social worker Sequoia Ashley.

Second: Dave Isaacson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

Adjourn

A motion was made by Mike Leary to adjourn the meeting at 5:31pm.

Second: Dave Joe Palkowitsch

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Meeting adjourned.

Next Board Meeting: March 29th, 2023