

**Board of Directors Meeting
North Metro Flex Academy**

2350 Helen Street
North St. Paul, MN 55109

March 29th, 2023
Board Meeting 4:00 PM



North Metro Flex Academy

Agenda

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 4:04pm

- Board Members Present: Dave Isaacson, Kyle Johnson, Mike Leary, Joe Palkowitsch
- Board Members Absent
- Principal: Debbie Kranz
- Public Present: Ceil Crowley, Nancy Erickson,
- NEO Representative:
- Finance Representative:

Approval of the Agenda

A motion was made to approve the agenda by Dave Isaacson

Second: Joe Palkowitsch

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item?

Johnson: no

Leary: no

Isaacson: no

Palkowitsch: no

Public Comment

Finance

Revenue vs Expenditure. (Cash on hand is currently at 31 days as opposed to the usual daily count of 40 day)

Consent Agenda

- Acceptance of February 15th, 2022 Board Meeting Minutes
- Acceptance of February 2023 Finance Report

A motion was made to approve the Consent Agenda by Mike Leary.

Second: Isaacson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

Board Training Update

- Board Training Priorities based upon Appendix C from the Board Development Plan
- https://docs.google.com/spreadsheets/d/1CgTmoclYeeb5M0WeuK1bNXhfwntoJ8M8QaAH8Xo5Npg/edit?usp=share_link
- ❖ A Policy Committee update will be provided at the April Meeting.

Policy Committee Update

- <https://docs.google.com/document/d/1DQgh3ltQ9Ty3YD85Vd-8g2oEQAQArpV30tKZ8vO4AhQ/edit>
- Policy Committee Update

-Board discussed reviewing board election policies. At The April Meeting we will discuss the election.

NEO Points of Business

School Principal Report

Performance Framework

Board Calendar Items

- Commercial Insurance Renewal - due April 7th
- ❖ No action was needed
- Preliminary Discussion on Board Member election -Dave Isaacson
- ❖ This will be addressed at the April Board Meeting

Old Business

- Tech Contract Discussion
- ❖ This item ended in satisfaction with the current contract, and that no discussion was needed further.

- Gambling license update
- ❖ The license has been approved, printed off, and sent to Chelsea.

New Business

- DI Proposal for participation in Global Competition
- ❖ Ceil had many of her DI students attend the state competition in Coon Rapids ,and they were chosen by judges to advance to the DI global competition in Kansa City, MO. Ceil Crowley proposed a variety of options for transportation and lodging for the global competition in Kansas City, MO. A summary of the students’ presentation will be presented to the board after their trip.

A motion was made by Mike Leary to approve a \$34,000 budget for the Destination Imagination Global Competition.

Second: Johnson

Johnson: Aye
 Isaacson: Aye
 Palkowitsch: Aye
 Leary: Aye

Motion passed.

- PTO Request/Discussion -Nancy Erickson
- ❖ Nancy examined the current PTO policy and pointed out how after year three of teaching, teachers cannot have more than 10 PTO days per year. Nancy described how challenging it was after she had two bouts of COVID this year, and explained how you are required to use your PTO when you are sick. She expressed how in most districts and schools, teachers could carry over days from previous years, and ultimately could acquire more PTO each year they were employed (rather than having a set cap after three years of employment at NMFA). It was suggested that the school look into discretionary days(as other districts use this). The Policy Committee will look into this and come up with a proposed change to present at the April Meeting.

- Worker’s Comp and Employers’ Liability Insurance Policy
- ❖ The amount paid for Workers’ Comp will increase for the following school year.

A motion was made to approve the Worker’s Comp and Employers’ Liability Insurance Policy by Mike Leary.

Second: Isaacson
 Johnson: Aye
 Isaacson: Aye
 Palkowitsch: Aye
 Leary: Aye

Motion passed.

- Gift for former Board Chair

A motion was made to approve a \$200 donation to the American Heart Association from the board in honor of Pam's late husband by Mike Leary.

Second: Isaacson
Johnson: Aye
Isaacson: Aye
Palkowitsch: Aye
Leary: Aye

Motion passed

- 23-24 Glatfelter Insured Package Proposal

A motion was made by Kyle Johnson to approve the 23-24 Glatfelter Insured Package Proposal.

Second: Johnson

Johnson: Aye
Isaacson: Aye
Palkowitsch: Aye
Leary: Aye

- Staffing Plans/Staff Contracts
 - ❖ The plan is to discuss the budget with the financial representative about contracts for 2023-2024 School Year. A plan will be presented to the April meeting.
- Enrollment cap for 8th Grade
 - ❖ We discussed how capping enrollment 8th Grade would be beneficial for our teachers and students.

A motion was made by Kyle Johnson to cap 8th Grade at 21 students.

Second: Isaacson

Johnson: Aye
Isaacson: Aye
Palkowitsch: Aye
Leary: Aye

Motion was passed.

- Acceptance of D. Myers Termination

A motion was made to accept the termination of D. Myers by Mike Leary.

Second: Isaacson
Johnson: Aye
Isaacson: Aye
Palkowitsch: Aye
Leary: Aye

Motion passed.

- E-Learning plan policy for next year
 - ❖ The policy committee will present an E-learning plan to the board at the April Meeting.

- Marketing Proposal
 - ❖ Dave Isaacson believes we should allocate funds for marketing. Some of the items proposed included yard signs, bumper stickers, as well as other methods of digital marketing. It was discussed doing marketing in April.

Adjourn

A motion was made by Mike Leary to adjourn the meeting at 6:07pm.

Second: Dave Isaacson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Meeting adjourned.

Next Board Meeting: April 19th, 2023