

**Board of Directors Special Meeting
North Metro Flex Academy**

2350 Helen Street
North St. Paul, MN 55109

May 3rd, 2023
Special Board Meeting 4:00 PM



North Metro Flex Academy

Agenda

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 4:13

- Board Members Present: Kyle Johnson, Dave Isaacson, Mike Leary, Joe Palkowitsch (arrived at 4:23)
- Board Members Absent:
- Principal (ex officio): Debbie Kranz
- Public Present:
- NEO Representative:
- Finance Representative:

Approval of the Agenda

A motion was made to approve the agenda by Kyle Johnson

Second: Dave Isaacson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item?

Johnson: no

Leary: no

Isaacson: no

Palkowitsch: no

Public Comment

Finance

Consent Agenda

Board Training Update

- Board Training Priorities based upon Appendix C from the Board Development Plan
- https://docs.google.com/spreadsheets/d/1CgTmoclYeeb5M0WeuK1bNXhfwntoJ8M8QaAH8Xo5Npg/edit?usp=share_link

Policy Committee Update

- <https://docs.google.com/document/d/1DQgh3ltQ9Ty3YD85Vd-8g2oEQAQArpV30tKZ8vO4AhQ/edit>

-Make sure to share a template with Debbie Kranz. Add the Policy Minutes to consent agenda.

NEO Points of Business

School Principal Report

Performance Framework

This needs to be updated.

Board Calendar Items

Old Business

- Approve 2023-2024 School Year budget
- ❖ The current budget allows for 240 ADMs, and it seems pretty solid. The budget for general education construction has been increased by 3%. We've also allocated some extra funds to improve our salary structure and stay competitive. The general education fund is looking good for the 2025-2026 fiscal year. We need to take a closer look at our transportation contract and be cautious with our general ed contracts to save money. We discussed making some changes to our contracts to ease the impact on the budget. Can we manage with these numbers? We really need to be careful about what we can do. Every dollar counts in our budget, especially since \$50,000-75,000 represents just 1% of it.
- ❖ **Add an agenda item about pre-school strategy and discussion for June.**

- Cleaning Bids examination and approval
- ❖ After thoroughly reviewing multiple bids, it was concluded that Status Building Solutions presented the most favorable option in terms of both cost-effectiveness and their ability to meet our school's cleaning standards. This decision was made based on the current cleaning company's performance and the desire to obtain the best value.

A motion was made to approve Status Building Solutions as our new cleaning company by Kyle Johnson.

Second: Joe Palkowitsch

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

- Approve Navigate Contract
- ❖ Dave Isaacson expressed satisfaction with our longstanding partnership with Navigate Care Consulting, highlighting their consistently excellent service over the years. However, it was noted that the current contract encompasses only a limited scope of services. Given the circumstances, it was suggested that we undertake a revision of the legal template for the contract. Additionally, it is advisable to allow our lawyer, Cindy, the opportunity to thoroughly review the contract to ensure its adherence to legal requirements and compliance.

A motion was made to approve the Navigate Contract by Joe Palkowitsch.

Second: Kyle Johnson

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Motion passed.

- Approve CSTMN contract
- ❖ Dave Isaacson raised concerns regarding the high cost associated with the transportation contract, particularly citing the expensive nature of the vans. In an effort to mitigate expenses, Dave proposed the idea of leasing out five vans, engaging the services of five individuals, and also utilizing two buses. Mike suggested initiating negotiations with the company to explore the possibility of reducing the overall cost. To enhance the negotiation process, Mike recommended that Dave prepare a compelling narrative to present to CSTMN, outlining the rationale behind seeking a more favorable agreement.

New Business

Adjourn

A motion was made to adjourn the meeting at 5:19pm

Second: Joe Palkowitsch

Johnson: Aye

Isaacson: Aye

Palkowitsch: Aye

Leary: Aye

Meeting adjourned.

Next Board Meeting: May 31st, 2023