**Board of Directors Board Meeting**

**North Metro Flex Academy**

2350 Helen Street

North St. Paul, MN 55109

January 17th ,2024

Board Meeting 4:00 PM



**Minutes**

***Our mission*** *is to prepare a diverse community of elementary and middle school students to be successful in high school and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.*

**Call to Order and Roll Call**

The meeting was called to order at 4:01

* Board Members Present: Mike Leary, Joe Palkowitsch, Dave Isaacson, Kyle Johnson
* Board Members Absent:
* Public Present: Jesse Schonfield
* Ex-Officio: Debbie Kranz
* NEO Representative:Ted
* Finance Representative:

**Approval of the Agenda**

**Conflict of Interest Declaration**

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item?

Johnson: no

Isaacson: no

Palkowitsch: no

Leary: no

**Public Comment**

**Finance**

Kyle said that things are healthy and steady from a financial perspective. We are looking at the general supplies. We adjusted the budget because of the change in reported enrollment. From 990 looks good. Kyle wondered if we needed to change the narrative of this document.

**Mike Leary made a motion to approve the 990 report.**

**Second: Joe Palkowitsch**

Johnson: Aye

Isaacson:Aye

Palkowitsch: Aye

Leary: Aye

**Motion passed.**

**Consent Agenda**

* Acceptance of December 13th Board Meeting Minutes
* Acceptance of December Finance Report

**A motion was made to accept the consent agenda by Kyle Johnson.**

**Second: Joe Palkowitsch**

Johnson: Aye

Isaacson:Aye

Palkowitsch: Aye

Leary: Aye

**Motion passed.**

**Board Training Update**

* Board Training Priorities based upon Appendix C from the Board Development Plan
* <https://docs.google.com/spreadsheets/d/1CgTmoclYeeb5M0WeuK1bNXhfwntoJ8M8QaAH8Xo5Npg/edit?usp=share_link>
* NEO Module Training Update
* [New Laws for 2023](https://mncharterschools.org/media/articles-detail.php?ID=9869)
* Mike highlighted the importance of revisiting the agenda items outlined in the report. He identified four essential components that warrant our attention: enhancing teacher diversity, evaluating and affirming student achievement objectives, ensuring the curriculum achieves the desired outcomes, and promoting cultural competency.

**Policy Committee Update**

* [Timeline for policies to update](https://docs.google.com/document/d/1QBV_gPwDq-De7rN1ru-mt1nWSau1M6cLtCWxVHe8f0I/edit?usp=sharing)
* Approve any updated policies
* Safe and Sick Time Policy
* Dave met with the lawyer to discuss this policy. It appears that because of our current PTO policy, we seem compliant because we already allow sick time within.

**NEO Points of Business**

* Ted Anderson, with his extensive experience as an educator spanning 25 years, primarily at a German-American immersion charter school, provided oversight to the board. His expertise in charter school operations has been invaluable in advising NEO on matters related to charter school initiatives.

**School Principal Report**

* MACS Update
* Debbie emphasized the early success of the BARR grant, mentioning that teachers are now engaging in small and large block meetings to review student data. She also briefed on the READ Act, sharing a list of reimbursable curricula. Furthermore, Debbie announced an upcoming open house at month's end, with science as a featured theme.

[**Performance Framework**](https://docs.google.com/spreadsheets/d/1Aal7L2i488mLnVEW9wq7EcdLTRpjPFh3Uh7_WKW7rgA/edit#gid=2110722138)

**Board Calendar Items**

* Gambling License Renewal
* Hanover Insurance Renewal
* Due in March. We can work on this during February.

**Old Business**

* Mission and Vision Discussion

**New Business**

* Tech Budget Discussion
* Tabled for February
* Acceptance of donations:
1. U’S Again
2. Alliance Recycling Group
3. NSP Lions Club
4. Premier Bank
5. Jeanne @ Travelers

**A motion was made by accept the donations by Joe Palkowitsch**

**Second: Dave Isaacson**

Johnson: Aye

Isaacson:Aye

Palkowitsch: Aye

Leary: Aye

**Motion passed.**

* Wolf Ridge
1. Transportation Costs
2. Insurance
* Stipend request for afterschool programs
* Debbie Kranz we have $56,000 from the Fin1 fund. This is how we are paying our band and orchestra. Debbie is proposing that Colleen O’Rourke, Ember Russel, Madeline Anderson receive stipends of $675 for their time after school
* STEM Open House we could spend $300 for each session once a month for 4 months.
* Dave Isaacson is coaching an afterschool program about soccer,
* Debbie suggested using the funding from this fund to pay for transportation to Wolf Ridge on March 22nd, 2024.
* Debbie Kranz is willing to do pottery after school for electives.

**A motion was made to approve administration of Debbie’s stipend request and use of funds by Mike Leary.**

**Second: Kyle Johnson**

Johnson: Aye

Isaacson:Abstan

Palkowitsch: Aye

Leary: Aye

**Motion passed.**

* Elective Needs
* Marketing Goals

We may need to update our signage. Next month, the Marketing Committee will look up at what is needed. A goal should be to bring in 20 kids according to the principal. Specific proposal for marking next month.

* Use of remaining ESSER funds

No motion was needed

* Request by Debbie MESPA

The Minnesota Elementary School Principal Association is holding a conference in February in Bloomington. The cost is around $703. Debbie is asking that we cover the cost of the membership and the conference.

**A motion was made to approve the request for the MESPA membership and attendance of the conference.**

**Second: Kyle Johnson**

Johnson: Aye

Isaacson:Abstain

Palkowitsch: Aye

Leary: Aye

Motion passed.

**Adjourn**

**A motion was made to adjourn at 5:34pm**

**Next Board Meeting: February 21st**