

**Board of Directors Board Meeting
North Metro Flex Academy**

2350 Helen Street
North St. Paul, MN 55109
September 18th, 2024
Board Meeting 4:00 pm



North Metro Flex Academy

Agenda

Our mission is to prepare a diverse community of elementary and middle school students to be successful in high school and in their chosen vocation through a flexible, individualized learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 4:01.

- Board Members Present: Dave Isaacson, Mike Leary, Kyle Johnson, Joe Palkowitsch, Barbara Smith
- Board Members Absent:
- Ex-Officio: Debbie Kranz
- Public Present: Barb Marchetti
- NEO Representative: Tu Nguyen
- Finance Representative:

Approval of the Agenda

A motion was made to approve the agenda by Joe Palkowitsch.

Second: Smith

Isaacson: aye

Leary: aye

Johnson: aye

Palkowitsch : aye

Smith: aye

Motion passed.

Conflict of Interest Declaration

After reading the agenda, do any Board members have any real or perceived conflict of interest with any agenda item?

Isaacson: nay

Leary: nay

Johnson: nay

Palkowitsch : nay

Smith: nay

Public Comment

Finance

- Review of Financial Budget

Consent Agenda

- Acceptance of August Financial Report
- Acceptance of August Board Meeting Minutes

A motion was made to approve the consent agenda by Joe Palkowitsch.

Second: Leary

Isaacson: aye

Leary: aye

Johnson: aye

Palkowitsch : aye

Smith: aye

Motion passed

Board Training Update

- Board Training Priorities based upon Appendix C from the Board Development Plan
- https://docs.google.com/spreadsheets/d/1CgTmoclYeeb5M0WeuK1bNXhfwntoJ8M8QaAH8Xo5Npg/edit?usp=share_link
- NEO Module Training Update
- [New Laws for 2024](#)

Policy Committee Update

- [Timeline for policies to update](#)
- Approve revised Policy 2.4.3 – Gifts to Employees and Board Members – Revised 9.12.24 and Policy 3.1 – Record Retention-Destruction – Revised 9.12.24
- Cell Phone Policy discussion
- ❖ The Board discussed how the cell phone policy should include an addendum about consequences for violations of the policy. This will be presented at the October board meeting.

A motion was made to approve the revised policies, including the current version of the cell phone policy, as presented by Kyle Johnson

Second: Barbara Smith

Isaacson: aye
Leary: aye
Johnson: aye
Palkowitsch :aye
Smith: aye

Motion passed

NEO Points of Business

- ❖ Tu from NEO attended the meeting to discuss the Compliance Sheet, focusing on updates needed before August regarding the Procurement Policy and recent legislative changes. A checklist will be provided to ensure compliance with the authorizer, referencing updates in the statutes. Model policies are available for review, and any questions regarding the document should be directed to legal counsel or NEO. Additionally, the Performance Framework goals may be adjusted by reweighting points. NEO's evaluation is scheduled for the summer. There is increasing pressure from the Minnesota Department of Education on charter schools to meet compliance standards

School Principal Report

- MACS Update

Debbie has two zoom meetings recorded from MACS. She will watch the videos and update the board.

Performance Framework

- ❖ Performance Framework Action Plan

Board Calendar Items

Old Business

New Business

- Extension of bussing zone

A motion was made to extend the bussing zone by Kyle Johnson.

Second: Barb Smith

Isaacson: aye
Leary: aye

Johnson:aye
Palkowitsch :aye
Smith: aye

Motion passed.

- Enrollment/Budget Update
- Staffing Discussion

A motion was made to adjust the budget by \$125,000, ensuring the changes are implemented with minimal disruption.

Second: Barb Smith

Isaacson: aye
Leary: aye
Johnson:aye
Palkowitsch :aye
Smith: aye

Motion passed.

- Grants and Scholarships
 - ❖ Each board member will do research regarding potential scholarship and grant opportunities for our school.
- Google Ads
 - ❖ A discussion regarding Austin and his role is necessary. Joe will follow up with Jake concerning the billing for the domain.

A motion was made to move the October 16th meeting to October 23rd by Mike Leary.

Second: Johnson

Isaacson: aye
Leary: aye
Johnson:aye
Palkowitsch :aye
Smith: aye

Adjourn

The meeting was adjourned at 6:06

Next Board Meeting: October 23rd, 2024