

Overview

North Metro Flex Academy is seeking proposals from qualified School Psychologist providers to offer special education services for students with disabilities and or are in initial evaluations. The role of the School Psychologist is to further our school's mission to provide a high-quality education that produces students capable of exemplary levels of critical thinking and achievement. The position involves working collaboratively within the Special Education Department and the broader NMFA community to support student development by facilitating the identification, accommodation, and instruction of special education needs.



North Metro Flex Academy is a public charter school that serves grades Kindergarten-8th grade. Our community is committed to producing students capable of exemplary levels of critical thinking and achievement. In our school, we use exceptional curriculum, tools, and teaching to maximize student success in life. Our vision is to prepare a diverse community of elementary and middle school students to be successful in high school, post-secondary and in their chosen vocation through a flexible learning experience that develops analytical, compassionate, disciplined and self-directed learners.

Scope of Work

The selected vendor will be responsible for providing School Psychology services. The scope of work includes, but is not limited to:

- The School Psychologist provides educational evaluation and consultations to children, parents, guides and staff regarding the prevention and or interventions which impact the education of students.
- Administers individual cognitive assessments for students with disabilities to ensure that students meet state and federal eligibility requirements for special education services.
- Identifies basic psychological processing and executive functioning strengths and weaknesses.
- Provides support in identifying academic and emotional/social needs.
- Assessing students in order to determine eligibility for special education services or continuing need for special education services.
- Ensures that proper procedures, methods and timelines are followed in accordance with federal laws, Minnesota statutes and other guidelines.
- Consultation to special and regular education personnel on programs for students with disabilities.
- Assist in development of and provide education personnel on programs for students with disabilities including the development of Functional Behavioral Assessments (FBA) and Positive Behavior Intervention Plans (PBIP).
- Participate in site-based student intervention teams to develop intervention strategies and support with possibilities to provide direct services to students.
- Assist with school crisis prevention and crisis intervention teams.

Submission Deadline

Proposals must be submitted by **June 12th, 2026 at 4:00pm**. Late submissions will not be considered. All proposals should be submitted electronically to info@nmfamn.org

For questions or additional information, please contact the email above.